Guide

AUTHORISING A PAYMENT OR BATCH OF PAYMENTS

Standard Bank IT CANBE





• Go to international.standardbank.com or

Go to wealthandinvestment. standardbank.com if you are a Wealth and Investment client.





- **Click** on Sign into your account.
- Go to INTERNET BANKING.

Wealth and Investment clients should:

- **Click** on Login and transact.
- **Go to** International Online.





• **Sign in** with your Digital ID, banking app or S.A Online banking details.





• You may be asked to **check your email** for a verification code. Please enter this and **click** SUBMIT.

verny your	ennen					
		A verificatio	n code has	been sent to	in l	
Ema		With	****@g***	*.C**		
Dau	1	2	3	4	5	
		Your code y	vill be valld fo	r 15 minutes		
By : as					RESEND	SUBMIT
Unio						





- All pending transactions will display any requests which are pending approval.
- Click on Payments.

			E SIGN OUT
🖁 My Groups	> Woolworth's Reunited 🔻		PAY TRANSFER
Ho My Dashboards	All pending transactions		\bigcirc refresh
+ LINK ACCOUNTS	O Account Transfers O Customer Transf	4 Payments Beneficiaries	VIEW ALL BATCH
(ĝ) Profile and Settings	Customer list		J CUSTOMER LIST DOWNLOAD
(?) Help and Services	Q. Search customers by name or number		
📞 Contact Us	Customer Name	Customer number	
	G		
	GROUP G BP 1 LTD~WINWEB	0090142980	VIEW ACCOUNTS
	GROUP G BP 2 LTD	0090142981	VIEW ACCOUNTS
	GROUP G BP 3 WINWEB	0090142982	VIEW ACCOUNTS



• To view the payment, **click** on AUTHORISE.

		ତ SECURE MESSAGE 음 YOUR PROFILE 음 SIGN
📙 My Groups 🗸 🗸	Woolworth's Reunited	PAY TRANSF
	Pending transactions	
+ LINK ACCOUNTS	Q. Search by reference, name, type, currency or amount	Filter
😑 Manage Cards	🔲 Inter account 🔄 Inter customer 🔽 Payments 🔲 Beneficiaries	C REFRESH BATCH
203 Profile and Settings	Beneficiary Details Transaction Type Currency	Amount Actions
(?) Help and Services	N/A GROUP G BP 2 LTD SWIFT Payment USD	10.00
📞 Contact Us	N/A GROUP G BP 3 LTD SWIFT Payment USD	5.00 AUTHORISE
(7) FAQ	N/A GROUP G BP 1 LTD SWIFT Payment ZAR	50.00
	N/A GROUP G BP 3 LTD. SWIFT Payment USD	50.00 AUTHORISE





Once you have reviewed the payment,
 click either CANCEL to go back or
 AUTHORISE to continue.





• You will need to enter the security code from your token, **click** SUBMIT.

Security Code			
	Your code will be valid for 30 minutes		
Help		SUBMIT	





• Your payment will be sent for authorisation by the next level authoriser if required.

Their teference	test
Your reference	test
Inputter.	PAUL CAFFERKEY
Payment reference	0027279298/1
Beneficiary details	
Account holder name	TEST
Country of bank	USA
Currency of account	US Dollar
Account humber	1234 5678
SWIFT code	CITIUS33XXX
From customer details	
Customer name	GROUP G BP 2 LTD
Customer number	0090142981
Account type	Strata Account
Account name	GROUP G BP 2 LTD
Account number	1234 8627
Currency of account	CAD
Payme	nt sent for authorisation OK



• You can print or download a copy of the payment, click DONE.

Your reference Test Payment Inputter PAUL CAFFERKEY Payment Reference 0027279313/1 Beneficiary details Account tiolder nome TEST Country of: bank USA Currency of: bank USA Currency of: bank USA Currency of: bank USA SWIFF code CTIUS33XXX From customet details Currency of account Customet number L34 5678 SWIFF code CTIUS33XXX Customet number Customet details Customet number GROUP G BP 3 WHWEB Customet number 099142982 Account reme- GROUP G BP 3 LTD Account reme- GROUP G BP 3 LTD		
Inputter PAUL CAFFERKEY Payment Reference 002279913/1 Demefriciary details E Account tiolder nome TEST Country of bank US Dollar- Country of bank US Dollar- <td>Your reference.</td> <td>Test Payment</td>	Your reference.	Test Payment
Payment leference 0022279913/1 Beneficiary details Account tiolder name TEST Country of hank USA Country of hank US Dollar- Country of hank US Dollar- Count number 1234 5678 SWIFF code CTIUS33XXX Datomer name GROUP G EP 3 WINWEB Datomer name 0909142982 Account type Wealth and Invr. Current Account Account name GROUP G EP 3 LTD		PAUL GAFFERKEY
Beneficiary details Account tiolder nome TEST Dountry of bank USA Currenzy of account US Dollar- Account number 1234 5678 SWIFT code CITUS33XXX From customer details CITUS33XXX Datomer name GROUP G BP 3 WINWEB Dustomer number 099142982 Account type Weilit and Invt. Current Account Account type Weilit and Invt. Current Account Account type 0800P G BP 3 LTD	Playment reference	0027279313/1
Account tiolder name TEST Country of bank USA Dumenay of account US Dollar Account number 1234 5678 SWIFF code CTTUS33XXX From customer details CTTUS33XX Dustomer näme GROUP G BP 3 WINWEB Qustomer näme 099142982 Account type Weiltt and Invt. Current Account Account type GROUP G BP 3 LTD	Beneficiary details	
Country of bank USA Currency, of bank US Dollar Account number 1234 5678 SWIFF.code CTTUS33XXX From customer details CTTUS33XXX Quatomer name GROUP G BP 3 WINWEB Quatomer number 099142982 Account ruge GROUP G BP 3 LTD Account ruge GROUP G BP 3 LTD	Addount tiplder perme	TEST
Currency of account US Dollar Account number 1234 5678 SWIFF code CITIUS33XXX From customer details CITIUS33XXX Customer näme GROUP G BP 3 WINWEB Dustomer näme 0090142982 Account type Wealth and Invt, Current Account Account rame GROUP G BP 3 LTD Account styneher 1254 001	Dountry of bank	USA
Account number 1234 5678 SWIFT code CTTUS33XXX From customer details Customer name Customer name GROUP G BP 3 WINWEB Customer number 9090142982 Account type Wealitt and Invt. Current Account Account rame GROUP G BP 3 LTD Account name 1234 0011		US Dollar
SWIFT code CITIUS33XXX From customer details: From customer details: Dustomer näme GROUP G BP 3 WINWEB Dustomer nümber 0090142982 Abcount type Wealth and Invt. Current Account Abcount type GROUP G BP 3 LTD Account stype 1254 0011	Account number	1234 5678
From customer details Dustomer näme GROUP G BP 3 WINWEB Dustomer nümber 9099142982 Abcount type Wealth and Invt. Current Account Account name GROUP G BP 3 LTD Account stumber 1226 0011	SWIFT code	CITIUS33XXX
From customer details: Dustomer name GROUP G BP 3 WINWEB Dustomer name 0090142982 Account type Weakth and Invt. Current Account Account name GROUP G BP 3 LTD		
Dustomer name GROUP G BP 3 WINWEB Dustomer number 0090142982 Abscount type Wealth and Invt, Current Account Account name GROUP G BP 3 LTD	From customer det	ails
Customer number 0090142982 Abicount type Wealth and Invt, Current Account Account name GROUP G BP 3 LTD	Dustomer name	GROUP G BP 3 WINWEB
Abcount type Wealth and Invt, Current Account Account name GROUP G BP 3 LTD	Dustorner number	0090142982
Account name GROUP G BP 3 LTD	Account type	Wealth and Invt. Current Account
(accurate) instance 1274 0011		GROUP G 8P 3 LTD
	Account number	1234 9011
IC/mency of account JPY		Y9L







You will be returned to your pending transaction window.



International Banking Products & ★ +

international.standardbank.com

					SECURE MESSAGE		SIGN OUT
~	Woolworth's Reunited					PAY	TRANSFER
*	Pending transactions						
	Q, George dy réference, namé, trois durranty et émpert					Filter 🔺	
	🔲 Inter account 🗌 Inter customer 🛛 🛃 Payments	Beneficiaries			C REF	RESH BATCH	
	Beneficiary Details	Transaction Type	Currency	Amount	Actions		
	N/A GROUP G BP 3 LTD	SWIFT Payment	USD	5.00	AUTHORISE	1	
	N/A GROUP G BP 1 LTD	SWIFT Payment	ZAR	50.00	AUTHORISE	÷	
	N/A GROUP G BP 3 LTD	SWIFT Payment	USD	50,00	AUTHORISE	E	



		-
PAY	TRANSFER	
Filter 🔺		
ATCH		



TOAUTHORISE ABATCHOF PAYMENTS Guide

Standard Bank IT CANBE





- Sign into internet banking.
- All pending transactions will display all requests which are pending approval.
- Click on Payments.

			SECURE MESSAGE A YOUR PROFILE
📙 My Groups 🗸 🗸	✓ Woolworth's Reunited ▼		PAY TRANSFER
📙 My Dashboards 🗸 🗸	All pending transactions		\bigcirc refresh
+ LINK ACCOUNTS	O Account Transfers O Customer Trans	fe 3 Payments 1 Beneficiaries	VIEW ALL BATCH
(ĝ) Profile and Settings	Customer list		
?) Help and Services	Q Searchicustomera by hame or humber		
Contact Us	Customer Name	Customer number	
D FAQ	G		
	GROUP G BP 1 LTD~WINWEB	0090142980	VIEW ACCOUNTS
	GROUP G BP 2 LTD	0090142981	VIEW ACCOUNTS
	GROUP G BP 3 WINWEB	0090142982	VIEW ACCOUNTS



• Click BATCH.

				Ø		💬 SECURE MESSAGE 😤 YOUR PROFILE 📑 SIC
Woolwoolwool	rth's Reunited 🕨					PAY TRAN
	Pending trans	sactions				
	Q, Search by					
	🔲 inter accour	nt 🔲 Inter customer 🔽 Payments	Beneficiaries			C REFRE
	Beneficiary	Details	Transaction Type	Currency	Amount	Actions
	N/A	GROUP G BP 3 LTD	SWIFT Payment	USD	5.00	AUTHORISE
	N/A	GROUP G BP 1 LTD	SWIFT Payment	ZAR	50.00	AUTHORISE
	N/A	GROUP G BP 3 LTD	SWIFT Payment	USD	50.00	AUTHORISE





- **Select** all of the payments to be authorised.
- **Click** AUTHORISE once selected.

MENU					SECURE MESSAGE A YOUR PROFILE
Woolworth's Reunited 🔶					PAY TRAN
Pending tran	isactions				
Q. Search b					Filter
Inter acco	unt 🔲 Inter customer 🔽 Payments	Beneficiaries			
Beneficiary	Details	Transaction Type	Currency	Amount	Actions
N/A	GROUP G BP 3 LTD.	SWIFT Payment	USD	5.00	
N/A	GROUP G BP 1 LTD	SWIFT Payment	ZAR	50.00	



- Review the authorisations.
- Once you have reviewed the payments, **click** either CANCEL to go back or AUTHORISE to continue.

Batch Authorise			(F		
)	
			Batch Authoris	ation Review	
	All Transaction Details				
	GROUP G BP 3 LTD	GROUP G BP 3 LTD	SWIFT Payment	USD 5.00	
	GROUP G BP 1 LTD	GROUP G BP 1 LTD	SWIFT Payment	ZAR 50.00	
	GROUP G BP 3 LTD	GROUP G BP 3 LTD	SWIFT Payment	USD 50.00	
					CANCEL AUTHORISE





- To authorise, you will need to enter the security code from your token.
- Click SUBMIT.

🎧 Woolworth's Reunited 🕨		PAY TRANSFE
	Security Code ×	
	Enter the security code displayed on your token device	
	1 2 3 4 5 6	
	Your code will be valid for 30 minutes	
	SUBMIT	
	Help	



• Your payment will be sent for authorisation by the next level authoriser if required.

							SECURE MESSAGE		
Woolworth's Reunited								PAY	TRANSFI
			Ва	tch Authorisation Cor	nplete				
	All Tra	nsaction Details							
	•	GROUP G BP 3 LTD	GROUP G BP 3 LTD	SWIFT Payment	USD 5.00	8 Y			
	0	GROUP G BP 1 LTD	GROUP G BP 1 LTD	SWIFT Payment	ZAR 50.00	6 L			
	0	GROUP G BP 3 LTD	GROUP G BP 3 LTD	SWIFT Payment	USD 50.00	9 F			
							JOWNLOAD ALL	DNE	





- You can print or download a copy of the payment.
- Click DONE.

				(P)				
Woolworth's Reunited	×						PAY	TRANSFER
			Ва	tch Authorisation Cor	nplete			
	All Tra	insaction Details						
	0	GROUP G BP 3 LTD	GROUP G BP 3 LTD	SWIFT Payment	USD 5.00	6 L		
	0	GROUP G BP 1 LTD	GROUP G BP 1 LTD	SWIFT Payment	ZAR 50.00	9 T		
	0	GROUP G BP 3 LTD	GROUP G BP 3 LTD	SWIFT Payment	USD 50.00	6 L		
							DONE	



• Once the approval process has been completed your payment will no longer be displayed in the pending transactions window and will reflect on the account transaction history.

Woolworth's Reunited Pending transactions Search by reference name type puperor promotor		PAY TRANSF
Pending transactions		
Q. Search by reference name time, buttency or amount		
 A resolution of the alternative sector of the anti- sector of the alternative sector of the sector of		Filter 🔺
🖸 Inter account 🔲 Inter customer 🗹 Payments 🔲 Ber	neficiaries	C REFRESH CANCEL AUTHORISE
Beneficiary Details	Transaction Type Currency Amount	Actions
	No results found	





• If you wish to reject the payment you can do this by selecting the 3 dots, followed by Delete.

Filter 🔺
C REFRESH BATCH
Actions
AUTHORISE
Delete
Download
Delet



• Review the payment details and **click** DELETE.

Delete Payment			
	Your reference	Test	
	Inputter	PAUL CAFFERKEY	
	Payment reference	0027279323/1	
	Beneficiary details		
		Test	
	Country of bank	USA	
	Currency of account	US Dollar	
	Account number	1234 5678	
	SWIFT code	CITIUS33XXX	
	From customer details		
		GROUP G BP 2 LTD	
		0090142981	
	Account type	Wealth and Invt. Current Account	
	Account name	GROUP G BP 2 LTD	
	Account number	1234 8619	
	Currency of account	AUD	
		CANCEL	







You will then be presented with a confirmation screen confirming the payment has been deleted.







